



**Columbia Southern University – Dept. of Continuing Education  
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**Education & Training Plan  
Victimology Certificate Program with Externship  
Columbia Southern University (CSU)**

Student Full Name: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**Program includes National Certification & an Externship Opportunity  
Mentor Supported**

**Victimology Certificate Program with Externship**

Course Code: CSU-CJ-VCTM  
Program Duration: 6 Months  
Course Contact Hours: 375  
Student Tuition: \$3,799

**The Victimology Profession**

Individuals have been victimized by crime and other violent incidents for centuries, yet the study of crime victims is only in its infancy by comparison. Law enforcement professionals have recently begun studying the long-term effects on victims of crimes, particularly those who have suffered ongoing or perpetual offenses. Professionals in this field have the opportunity to work with law enforcement and various social services agencies as well as criminal court systems to make sure victims are properly advocated for and represented in these instances.

**The Victimology Program**

This comprehensive program in the study of victims of crime, Victimology, covers contemporary developments in the field of victimology, its conceptual boundaries, basic concepts and literature as well as the various subfields that make up this subject within criminology and criminal justice. The program provides students with an extensive overview of the principles and concepts of victimology, the various types of violence that lead to different types of victimization as well as the motives behind such actions and both the short and long-term effects on individuals and society as a whole. Students will have the opportunity to analyze victimization patterns and trends, the theoretical reasoning and responses to criminal victimization as well as the overall offender-victim relationships. Finally the program will look at how victimology has been used in the criminal justice to date, its uses and limitations as well as the implications of this study for criminal justice purposes going forward.

## Education and National Certifications

- Students should have or be pursuing a high school diploma or GED.
- There are no state approval and/or state requirements associated with this program.
- There is a National Certification exam available to students who successfully complete this program:
  - **Microsoft Office Specialist (MOS) Certification Exam.**

## Program Objectives

At the conclusion of this program, students will be able to:

- Define terms related to violence and victimization
- Examine the concept of victimization
- Trace the development of theories of victimization
- Differentiate between types of violence
- Examine offender-victim relationships
- Analyze injustices by the criminal justice system
- Examine motives for terrorism
- Assess laws to combat terrorism
- Appraise ways of responding to criminal victimization
- Use Microsoft Office

## National Certification

Upon successful completion of this Columbia Southern University program, students would be eligible to sit for the Microsoft Office Specialist (MOS) exam. Although there are no state approval, state registration or other state requirements for this program, students who complete this program at Columbia Southern University will be prepared and are eligible to sit for this national certification exam. Students who complete this program are encouraged to complete the externship option with their program. Students who complete this program can and do sit for the MOS national certification exams and are qualified, eligible and prepared to do so. Columbia Southern University works with each student to complete the exam application and register the student to take their national certification exam.

## Externship / Hands on Training / Practicum

Although not a requirement, once students complete the program, they have the ability to participate in an externship and/or hands on practicum so as to practice the skills necessary to perform the job requirements of a professional in this field. Students will be assisted with completing a resume and/or other requirements necessary to work in this field. All students who complete this program are eligible to participate in an externship and will be placed with a participating organization near their location. Columbia Southern University works with national organizations and has the ability to place students in externship opportunities nationwide.

**Columbia Southern University contact:** If students have any questions regarding this program including national certification and externships, **they should call Laurie Coleman at 800.977.8449 x1840 or via email at [laurie.coleman@columbiasouthern.edu](mailto:laurie.coleman@columbiasouthern.edu).**

Note: No refunds can be issued after the start date published in your Financial Award document.



## About Columbia Southern University!

### Welcome to Columbia Southern University!

**OUR MISSION:** Columbia Southern University provides diverse learning experiences and affordable, flexible distance education programs at the certificate, undergraduate, and graduate levels to a global student body, delivered by qualified, student-centered faculty committed to teaching and student learning. The University is dedicated to providing exceptional academic and student support services.

**OUR VISION:** The Vision of Columbia Southern University is to change and improve lives through higher education by enabling students to maximize their professional and personal potential.

The Continuing Education Department at Columbia Southern University is committed to a program of public service, outreach and continuing education by sharing resources with the workforce to enhance the intellectual capital of all those in need or desire lifelong learning and development. <http://www.columbiasouthern.edu/online-degree/continuing-education>



### Columbia Southern University and Pearson Education

Columbia Southern University's eLearning programs were developed in partnership with Pearson Education to produce the highest quality, best-in-class content and delivery necessary to enhance the overall student learning experience, boost understanding and ensure retention. Pearson Education is the premier content and learning company in North America offering solutions to the higher education and career training divisions of colleges and universities across the country aimed at driving quality education programs to ensure student success. Please visit us at [www.pearson.com](http://www.pearson.com).

### About Pearson Education

Welcome to Pearson. We have a simple mission: to help people make more of their lives through learning. We are the world's leading learning company, with 40,000 employees in more than 80 countries helping people of all ages to make measurable progress in their lives. We provide a range of education products and services to institutions, governments and direct to individual learners, that help people everywhere aim higher and fulfil their true potential. Our commitment to them requires a holistic approach to education. It begins by using research to understand what sort of learning works best, it continues by bringing together people and organizations to develop ideas, and it comes back round by measuring the outcomes of our products.

## **Victimology Program Detailed Student Objectives:**

### **THEORIES AND REPORTING OF VICTIMIZATION**

- Define terms related to theories and reporting measures of victimization
- Differentiate sources of data on crime and victimization
- Describe the fear of violent crime
- Summarize the impact of victimization
- Outline theories of victimization
- Map the development of theories of victimization

### **VICTIMS OF STALKING, INTIMATE PARTNERS, AND ELDER ABUSE**

- Define terms related to stalking
- Define terms related to intimate partner violence
- Define terms related to elder abuse and neglect
- Describe stalking
- Restate anti-stalking legislation
- Discuss intimate partner violence
- Identify how to recognize a potentially abusive partner
- Describe nursing home negligence
- Explain elder abuse and neglect
- Differentiate between the types of intimate violence
- Examine offender-victim relationships

### **VICTIMS OF DOMESTIC VIOLENCE, CHILD ABUSE, AND SEXUAL VIOLENCE**

- Define terms related to domestic violence
- Define terms related to child abuse and neglect
- Define terms related to sexual violence
- Review laws regarding domestic violence
- Discuss victims of sexual violence
- Differentiate between the types of intimate violence
- Examine offender-victim relationships

### **STRANGER VIOLENCE AND VICTIMIZATION**

- Define terms related to robbery
- Define terms related to murders and assaults
- Describe victimization as it relates to robbery
- Explain victimization as it relates to murder and assaults by strangers
- Differentiate between the types of violence from strangers
- Examine offender-victim relationships

### **WORKPLACE VIOLENCE, HARASSMENT, AND VICTIMIZATION**

- Define terms related to workplace violence and harassment
- Identify categories of workplace violence
- Give examples of warning signs of violence
- List examples of sources of distress that can result in workplace violence
- Differentiate between the types of workplace violence and harassment
- Examine offender-victim relationships

## **EMPLOYER LIABILITY FOR WORKPLACE VIOLENCE, HARASSMENT AND VICTIMIZATION**

- Define terms related to workplace violence and harassment
- Outline employer liability for workplace victimization
- Discuss the legal liability for sexual harassment
- Identify ways to reduce violence in the workplace

## **SCHOOL VIOLENCE AND VICTIMIZATION**

- Define terms related to school violence
- Summarize school crime and violence research
- Analyze how teachers are at risk
- Identify early warning signs of violent behavior
- Discuss prevention and response to school violence
- Analyze risk factors associated with youth violence
- Differentiate between the types of school violence
- Examine offender-victim relationships

## **CRIMINAL JUSTICE INJUSTICE**

- Define terms related to criminal justice injustice
- Discuss inadvertent injustice within the criminal justice system
- Describe deliberate victimization within the criminal justice system
- Identify sources of injustice by the police
- Examine possible solutions for police injustice

## **CRIMINAL JUSTICE INJUSTICE IN LEGISLATION AND CORRECTIONAL FACILITIES**

- Define terms related to criminal justice injustice
- Examine injustices in relation to crime legislation
- Discuss violence and victimization in correctional facilities

## **THE VIOLENCE OF TERRORISM**

- Define domestic and international terrorism
- Identify methods used for terrorism
- Describe the objectives of terrorism
- Examine the motives for terrorism
- Compare and contrast domestic and international terrorism
- Discuss the efforts made by the United States to combat terrorism

## **RESPONDING TO CRIMINAL VICTIMIZATION PROACTIVELY**

- Define terms related to responding to criminal victimization
- Identify various measures of personal protection
- Describe major crime prevention programs
- Examine proactive responses to criminal victimization

## **RESPONDING TO CRIMINAL VICTIMIZATION REACTIVELY**

- Identify ways of responding to criminal victimization
- Appraise reactive ways of responding to criminal victimization
- Examine the concept of victimization

**Note: This program can be completed in 6 months. However, students will have online access to this program for a 24-month period.**

## **MICROSOFT OFFICE Module**

- Use an integrated software package, specifically the applications included in the Microsoft Office suite
- Demonstrate marketable skills for enhanced employment opportunities
- Describe proper computer techniques for designing and producing various types of documents
- Demonstrate the common commands & techniques used in Windows desktop
- List the meaning of basic PC acronyms like MHz, MB, KB, HD and RAM
- Use WordPad and MSWord to create various types of documents
- Create headings and titles with Word Art
- Create and format spreadsheets, including the use of mathematical formulas
- Demonstrate a working knowledge of computer database functions, including putting, processing, querying and outputting data
- Define computer terminology in definition matching quizzes
- Use the Windows Paint program to alter graphics
- Use a presentation application to create a presentation with both text and graphics
- Copy data from one MS Office application to another application in the suite
- Use e-mail and the Internet to send Word and Excel file attachments
- Demonstrate how to use the Windows Taskbar and Windows Tooltips
- Explain how copyright laws pertain to data and graphics posted on the Internet
- Take the college computer competency test after course completion
- Follow oral and written directions and complete assignments when working under time limitations

**Note:** Although the Microsoft Office Module is not required to successfully complete this program, students interested in pursuing free Microsoft MOS certification may want to consider completing this Microsoft Office Module at no additional cost.

### **System Requirements:**

#### **Windows Users:**

- Windows 8, 7, XP or Vista
- 56K modem or higher
- Soundcard & Speakers
- Firefox, Chrome or Microsoft Internet Explorer

#### **Mac OS User:**

- Mac OS X or higher (in classic mode)
- 56K modem or higher
- Soundcard & Speakers
- Apple Safari

#### **iPad Users:**

- Due to Flash limitations, eLearning programs are NOT compatible with iPads

#### **Screen Resolution:**

- We recommend setting your screen resolution to 1024 x 768 pixels.

#### **Browser Requirements:**

- System will support the two latest releases of each browser. When using older versions of a browser, users risk running into problems with the course software.
- Windows Users: Mozilla Firefox, Google Chrome, Microsoft Internet Explorer
- Mac OS Users: Safari, Google Chrome, Mozilla Firefox

#### **Suggested Plug-ins:**

- Flash Player
- Real Player
- Adobe Reader
- Java