



**Columbia Southern University – Dept. of Continuing Education
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Education & Training Plan

Criminal Justice Professional Certificate Program with Externship Columbia Southern University (CSU)

Student Full Name: _____

Start Date: _____ End Date: _____

Program includes National Certification & an Externship Opportunity
Mentor Supported

Criminal Justice Professional Certificate Program with Externship

Course Code: CSU-CJ-PRO
Program Duration: 6 Months
Course Contact Hours: 375
Student Tuition: \$3,999

The Criminal Justice Professional

The Criminal Justice Professional program provides students the basic competencies involved in criminal justice, legal and investigative ethics, criminal law and procedure as well as juvenile justice and criminal courts. Many legal assistants, law enforcement professionals, as well as court and corrections officials have acquired a background understanding in Criminal Justice in order to better inform their positions and every day actions on the job. An increasingly complex field, with the capability of DNA evidence, the growing privatization of correctional facilities and multifaceted discussions on changes in federal sentencing legislation, criminal justice professionals have a background that is applicable in a variety of fields. Ideal for anyone looking toward a career in this fascinating field as well as experienced professionals looking for additional education, the Criminal Justice Professional program has a variety of applications.

The Criminal Justice Professional Program

The American criminal justice system is one of the most unique and robust legal frameworks in the world. Facing a host of issues from overwhelming corrections populations to evolving search and seizure methods within the confines of the Fourth Amendment, professionals working in the Criminal Justice system require a comprehensive understanding of the various issues facing all of the players in the legal system on the criminal side as well as the societal and utilitarian principles affected by these decisions every day. Beyond that, the amount of technology changes for law enforcement and other security and investigative agencies requires a broad understanding of the criminal justice system overall. This program offers a comprehensive look at the American criminal justice system, particularly from the legal side.

Education and National Certifications

- Students should have or be pursuing a high school diploma or GED.
- There are no state approval and/or state requirements associated with this program.
- There is a National Certification exam available to students who successfully complete this program:
 - **Microsoft Office Specialist (MOS) Certification Exam.**

Program Objectives

At the conclusion of this program, students will be able to:

- Define key terms related to the justice system and examine the justice system
- Analyze concepts related to criminal law and compare and contrast theories of crime
- Evaluate the impact history has had on the American justice system
- Examine issues and emerging trends in criminal justice
- Define terms, purpose and function of criminal law
- Assess legal issues as presented in court cases and key concepts of criminal law
- Define key concepts related to ethics
- Explain the impact of ethical decisions
- Explain the relationship between values, morals, ethics, and critical thinking
- Compare and contrast philosophies related to ethics
- Analyze the process of making ethical decisions
- Examine ethics in the criminal justice system
- Evaluate methods used to address ethical misconduct in society
- Use Microsoft Office

National Certification

Upon successful completion of this Columbia Southern University program, students would be eligible to sit for the Microsoft Office Specialist (MOS) exam. Although there are no state approval, state registration or other state requirements for this program, students who complete this program at Columbia Southern University will be prepared and are eligible to sit for this national certification exam. Students who complete this program are encouraged to complete the externship option with their program. Students who complete this program can and do sit for the MOS national certification exams and are qualified, eligible and prepared to do so. Columbia Southern University works with each student to complete the exam application and register the student to take their national certification exam.

Externship / Hands on Training / Practicum

Although not a requirement, once students complete the program, they have the ability to participate in an externship and/or hands on practicum so as to practice the skills necessary to perform the job requirements of a professional in this field. Students will be assisted with completing a resume and/or other requirements necessary to work in this field. All students who complete this program are eligible to participate in an externship and will be placed with a participating organization near their location. Columbia Southern University works with national organizations and has the ability to place students in externship opportunities nationwide.

Columbia Southern University contact: If students have any questions regarding this program including national certification and externships, **they should call Laurie Coleman at 800.977.8449 x1840 or via email at laurie.coleman@columbiasouthern.edu.**

Note: No refunds can be issued after the start date published in your Financial Award document.



About Columbia Southern University!

Welcome to Columbia Southern University!

OUR MISSION: Columbia Southern University provides diverse learning experiences and affordable, flexible distance education programs at the certificate, undergraduate, and graduate levels to a global student body, delivered by qualified, student-centered faculty committed to teaching and student learning. The University is dedicated to providing exceptional academic and student support services.

OUR VISION: The Vision of Columbia Southern University is to change and improve lives through higher education by enabling students to maximize their professional and personal potential.

The Continuing Education Department at Columbia Southern University is committed to a program of public service, outreach and continuing education by sharing resources with the workforce to enhance the intellectual capital of all those in need or desire lifelong learning and development. <http://www.columbiasouthern.edu/online-degree/continuing-education>



Columbia Southern University and Pearson Education

Columbia Southern University's eLearning programs were developed in partnership with Pearson Education to produce the highest quality, best-in-class content and delivery necessary to enhance the overall student learning experience, boost understanding and ensure retention. Pearson Education is the premier content and learning company in North America offering solutions to the higher education and career training divisions of colleges and universities across the country aimed at driving quality education programs to ensure student success. Please visit us at www.pearson.com.

About Pearson Education

Welcome to Pearson. We have a simple mission: to help people make more of their lives through learning. We are the world's leading learning company, with 40,000 employees in more than 80 countries helping people of all ages to make measurable progress in their lives. We provide a range of education products and services to institutions, governments and direct to individual learners, that help people everywhere aim higher and fulfil their true potential. Our commitment to them requires a holistic approach to education. It begins by using research to understand what sort of learning works best, it continues by bringing together people and organizations to develop ideas, and it comes back round by measuring the outcomes of our products.

Criminal Justice Professional Program Detailed Student Objectives:

CRIMINAL JUSTICE

- Define key terms related to the justice system
- Discuss the role of the justice system in responding to crime
- Explain the criminal justice process
- Examine the various levels of government that are a part of the justice system
- Analyze goals of the justice system

CATEGORIES, MEASUREMENT, AND THEORIES OF CRIME

- Define categories of crime
- Describe how crimes are measured
- Identify problems with measuring crime
- Compare and contrast theories of crime

CRIMINAL LAW

- Define types of crime
- Identify sources and types of law
- Examine elements that must be present for a crime to be said to have occurred
- Describe features of crime
- Examine arguments used in defending against a criminal indictment
- Discuss the impact of previous systems of laws on how our laws are currently structured

BASICS OF LAW ENFORCEMENT

- Define terms associated with law enforcement
- Describe levels of law enforcement
- Examine the justice system
- Examine innovations in policing
- Discuss expectations of law enforcement
- Describe policing styles
- Examine police subculture
- Evaluate past and current functions of law enforcement
- Examine the impact that history has had on the present system of law enforcement
- Examine issues of gender and race as related to law enforcement

LEGAL ISSUES AND CHALLENGES FOR LAW ENFORCEMENT

- Define key terms related to policing
- Describe the different types of force that can be used by police
- Identify challenges to traditional policing
- Discuss symptoms of and solutions to police stress and burnout
- Examine the Fourth Amendment
- Describe various procedural laws

ORGANIZATION OF COURTS

- Define key terms related to the court system
- Trace the history of the courts
- Describe the development of the jury
- Chart the organization of the courts
- Define the roles of members present in a courtroom

ADJUDICATION

- Define key terms related to the justice system
- Define key terms related to corrections and capital punishment
- Differentiate among the types of plea bargaining arrangements

- Describe the steps in the trial process
- Examine rights afforded to defendants in a criminal trial
- Describe the types of sentences that a defendant can receive
- Describe capital punishment
- Compare and contrast the pros and cons of capital punishment
- Identify issues that arise in most courts

HISTORY OF CORRECTIONS

- Define key terms related to the courts and the prison system
- Map the history of control before prisons
- Map the history of prisons in America
- Examine the impact that history has had on the present prison system in the United States
- Explain how prisons have evolved
- Explain the differences between prisons and jail
- Compare private and public prisons

PRISON LIFE AND ALTERNATIVE SANCTIONS

- Define key terms related to the courts and the prison system
- Describe the relationship between courts and prisons
- Discuss various elements of prison life and the subcultures that exist within prisons
- Identify the goals of the criminal justice system
- Examine alternative programs established for offenders

JUVENILES IN THE JUSTICE SYSTEM

- Define key terms related to the juvenile justice system
- Map the historical treatment of children and the juvenile justice system in the United States
- Explain the differences between adult and juvenile justice systems
- Examine the impact that history has had on the American juvenile justice system
- Examine current issues in the juvenile justice system

DRUGS AND THE CRIMINAL JUSTICE SYSTEM

- Define drug abuse and other crimes
- Discuss how illegal drug use is being addressed in the United States
- Map the history of drug use and drug laws in the United States
- Evaluate the effectiveness of programs to address illegal drug use in the United States

PURPOSE AND SOURCES OF CRIMINAL LAW

- Define types of crime
- Define types of law
- Discuss the purpose of law
- Compare and contrast the differences between criminal law and other forms of law
- Describe the U.S. federal system of laws (the U.S. Code)
- Examine the efforts made in the U.S. to standardize American criminal law between jurisdictions
- Define *stare decisis*
- Debate the notion that *stare decisis* is an inexorable command

CRIMINAL LIABILITY

- Define terms related to criminal liability and the elements of crime
- Define *corpus delicti*
- Describe the adversarial system
- Discuss elements of crime

- Describe how negligence can occur
- Evaluate whether simple negligence can provide the basis for criminal liability
- Determine what constitutes the *corpus delicti* of an offense

EXTENDING CRIMINAL LIABILITY

- **Define terms related to criminal liability**
- Define inchoate crimes
- Identify elements of the crime of attempt
- Compare conspiracy and criminal solicitation
- Explain the common law categories used to describe parties to a crime
- Examine what constitutes a "substantial step" toward commission of a target offense
- Describe when a private corporation can be held liable for the crime of homicide

DEFENSES

- Define terms related to criminal defenses
- Describe the nature of defenses
- Illustrate categories of justifications and excuses as defenses
- Examine when deadly force can be used as a claim of self-defense
- Debate the use of the "battered woman's" defense
- Analyze what constitutes entrapment by government agents

INSANITY

- Define *insanity*
- Map the history of the insanity defense
- Explain how competency to stand trial is assessed today
- Examine insanity as a defense

PERSONAL CRIME: HOMICIDE

- Define *death* as a legal term
- Identify types of criminal homicide
- Classify categories of murder and manslaughter
- Examine statutes regarding the crime of aiding in a suicide
- Analyze the differences between murder and involuntary manslaughter

PERSONAL CRIME: ASSAULT, BATTERY, AND OTHER PERSONAL CRIMES

- Define terms related to types of personal crime
- Discuss different types of assault
- Differentiate between assault, battery, and aggravated battery
- Identify laws designed to protect individuals from personal crimes
- Debate what constitutes the crime of stalking

PROPERTY AND COMPUTER CRIMES

- Define *theft*
- Identify wrongful acquisition crimes
- Summarize the definitions and principles of crimes of theft
- Describe elements and types of burglary
- Identify types of computer crime
- Discuss computer crime laws and enforcement agencies
- Analyze what constitutes the crime of computer tampering

CRIMES AGAINST PUBLIC ORDER AND THE GOVERNMENT

- Define public order offenses
- Identify three categories of social order crimes
- Discuss different public order offenses

- Identify categories of crimes against the administration of government
- Summarize crimes against the administration of government
- Debate issues related to public conduct and the law

CRIMES AGAINST PUBLIC DECENCY AND MORALITY

- Define *victimless crimes*
- Identify categories of crimes against public decency and morality
- Discuss crimes against public decency and morality
- Analyze laws that regulate public decency and morality
- Determine when laws related to the transfer of computer-generated information have been violated

VICTIMS AND THE LAW

- Define terms related to criminal law and victim's rights
- Define the word *victim*
- Explain how criminal victimization is measured in the United States
- Map the history of laws that have addressed the needs of victims
- Debate the constitutionality of notoriety-for-profit laws

PUNISHMENT AND SENTENCING

- Define terms related to criminal punishment and sentencing
- Explain primary sentencing rationales
- Illustrate ways to impose criminal sanctions
- Debate the issue of capital punishment
- Summarize hate crime laws
- Examine factors that a jury might consider in determining if the death penalty is an appropriate sentence

RECOGNIZING ETHICAL DECISIONS

- Define morality
- Define critical thinking
- Recognize values
- Recognize ethical decisions
- Explain the origins of moral rules
- Explain how ethical decisions affect others
- Summarize how critical thinking is related to ethics
- Differentiate between morals and ethics

VIRTUE ETHICS

- Define virtue
- Define moral virtue
- Explain the history of virtue ethics
- Describe the Socratic Method of teaching
- Identify the hierarchy of goods
- Explain the philosophy of Stoicism
- Differentiate between stoicism and hedonism
- Interpret Aristotle's views of moral virtue
- Explain approaches to evaluating ethical dilemmas

FORMALISM

- Define deontological ethics
- Define categorical imperative
- Define practical imperative
- Explain Kantian ethics

- Discuss how the philosophy of categorical imperative is thought to guide all conduct
- Identify the strengths and weaknesses of Kant's philosophy regarding ethics
- Distinguish between virtue ethics and formalism

UTILITARIANISM

- Define terms related to utilitarianism
- Explain the central principle of utility
- Paraphrase John Mill's ethical perspective as related to pain and pleasure
- Illustrate the differences between motivation and consequences
- Explain utilitarianism
- Articulate criticisms of utilitarianism

CRIME AND LAW

- Define virtue ethics
- Discuss the consensus view and conflict view of criminal law
- Differentiate between what is illegal and what is immoral
- Examine the four major approaches to explaining criminal behavior

ETHICAL THEORIES, CRIME, AND LAW

- Define virtue ethics
- Define formalism
- Define utilitarianism
- Differentiate between virtue ethics, formalism, and utilitarianism in terms of similarities and differences
- Examine how laws reinforce existing moral beliefs of citizens

POLICE: HOW SHOULD LAW BE ENFORCED?

- Define terms related to law enforcement and ethics
- Identify the three forms of police corruption
- Describe the ethical challenges facing police when performing investigations and surveillance
- Discuss ethics in relation to procedural law
- Identify where ethics influences police corruption
- Explain the Miranda warning and how it relates to ethics
- Examine the ethics of lying in court

COURTS: HOW OUGHT A CASE BE ADJUDICATED

- Define two kinds of judicial decisions
- Describe the role of the defense attorney and prosecutor
- Explain what constitutes ethical behavior of the prosecution and the defense
- Discuss ethical issues within a trial
- Analyze the moral responsibility that attorneys have to protect others

PUNISHMENT AND CORRECTIONS

- Define key concepts related to the ethics of punishment
- Identify ethical problems within sentencing
- Restate ethics of corporal punishment
- Discuss the ethics of innovative penalties
- Express ethical issues involved with capital punishment

LIABILITY

- Define key concepts related to the consequences of unethical conduct
- Describe ways to test individual ethical conduct
- Identify civil remedies for ethical misconduct

- Debate ethical versus unethical behavior in corporations and government
- Analyze ethical dilemmas and determine the consequences

THE FUTURE: MORE OR LESS ETHICAL

- Define "scarcity mentality"
- Identify ethical decisions
- Explain how ethical decisions affect others
- Examine the moral permissibility of a course of action
- Apply ethical principles to a moral decision

BEING ETHICAL WHEN NO ONE IS LOOKING

- Define ethical behavior
- Identify the frequency of making ethical decisions in everyday life
- Develop a code of ethics to assist one in making ethical decisions
- Examine the moral permissibility of an ethical decision

Note: This program can be completed in 6 months. However, students will have online access to this program for a 24-month period.

MICROSOFT OFFICE Module

- Use an integrated software package, specifically the applications included in the Microsoft Office suite
- Demonstrate marketable skills for enhanced employment opportunities
- Describe proper computer techniques for designing and producing various types of documents
- Demonstrate the common commands & techniques used in Windows desktop
- List the meaning of basic PC acronyms like MHz, MB, KB, HD and RAM
- Use WordPad and MSWord to create various types of documents
- Create headings and titles with Word Art
- Create and format spreadsheets, including the use of mathematical formulas
- Demonstrate a working knowledge of computer database functions, including putting, processing, querying and outputting data
- Define computer terminology in definition matching quizzes
- Use the Windows Paint program to alter graphics
- Use a presentation application to create a presentation with both text and graphics
- Copy data from one MS Office application to another application in the suite
- Use e-mail and the Internet to send Word and Excel file attachments
- Demonstrate how to use the Windows Taskbar and Windows Tooltips
- Explain how copyright laws pertain to data and graphics posted on the Internet
- Take the college computer competency test after course completion
- Follow oral and written directions and complete assignments when working under time limitations

Note: Although the Microsoft Office Module is not required to successfully complete this program, students interested in pursuing free Microsoft MOS certification may want to consider completing this Microsoft Office Module at no additional cost.

System Requirements:

Windows Users:

- Windows 8, 7, XP or Vista
- 56K modem or higher
- Soundcard & Speakers
- Firefox, Chrome or Microsoft Internet Explorer

Mac OS User:

- Mac OS X or higher (in classic mode)
- 56K modem or higher
- Soundcard & Speakers
- Apple Safari

iPad Users:

- Due to Flash limitations, eLearning programs are NOT compatible with iPads

Screen Resolution:

- We recommend setting your screen resolution to 1024 x 768 pixels.

Browser Requirements:

- System will support the two latest releases of each browser. When using older versions of a browser, users risk running into problems with the course software.
- Windows Users: Mozilla Firefox, Google Chrome, Microsoft Internet Explorer
- Mac OS Users: Safari, Google Chrome, Mozilla Firefox

Suggested Plug-ins:

- Flash Player
- Real Player
- Adobe Reader
- Java