



COMPLAINT FORM

800.977.8449 OR 251.981.3771

Columbia Southern University (CSU) acknowledges that students have the right to seek a remedy for a dispute or disagreement through a comprehensive complaint and grievance procedure. Complaint procedures are outlined within the Complaint and Grievance Policy in the [Student Handbook](#) and should be read prior to submission of this form. Please save and email the completed Complaint form to studentresolution@columbiasouthern.edu.

STUDENT INFORMATION			
Student Name		Date	
Email Address		Student ID	
Course			
COMPLAINT TYPE		COMPLAINT DESCRIPTION	
Please select the complaint type and category, as necessary			
<input type="checkbox"/> FACULTY COMPLAINT			
Category	<input type="checkbox"/> No Reply	<input type="checkbox"/> Incorrect Information	
	<input type="checkbox"/> Feedback	<input type="checkbox"/> Grading	<input type="checkbox"/> Other
<input type="checkbox"/> TEXTBOOK COMPLAINT			
Category	<input type="checkbox"/> Incorrect Textbook	<input type="checkbox"/> Not Received	
	<input type="checkbox"/> Other		
<input type="checkbox"/> SERVICE COMPLAINT		DESIRED RESOLUTION	
Department			
<input type="checkbox"/> COURSE COMPLAINT			
<input type="checkbox"/> OTHER COMPLAINT			