



# COLUMBIA SOUTHERN UNIVERSITY

www.ColumbiaSouthern.edu | Admissions@ColumbiaSouthern.edu

21982 University Lane | P.O. Box 3110 | Orange Beach, AL 36561 | Phone (800) 977-8449 | Fax (251) 224-0540

APPLICATION FOR ADMISSION

Applicant Information

Mr. Ms. Mrs. Dr. \_\_\_\_\_  
 Name (First) \_\_\_\_\_ (Middle) \_\_\_\_\_ (Last/Maiden) \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip \_\_\_\_\_  
 Country \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Marital Status \_\_\_\_\_ S.S. # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Telephone: Business (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Home (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
 Gender:  Male  Female Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Ethnic Affiliation (check one):  White/Non-Hispanic  Black/Non-Hispanic  American Indian  
 Asian/Pacific Islander  Hispanic  Other  
 Present Employer \_\_\_\_\_ City \_\_\_\_\_ State/Province \_\_\_\_\_  
 Zip \_\_\_\_\_ Is your organization a Learning Partner?  Yes  No

Where did you learn about Columbia Southern University? Please include details in the space provided.

Internet Search  Magazine Ad  Flyer/Poster  E-mail  Direct Mail  Education Officer  Conference  
 Referral  Other DETAILS \_\_\_\_\_

Examples: name search engine used (such as google, msn or other); name magazine or other print source; name internet source, learning partner ...

Degree Program

Select the program in which you wish to apply. Please list the bachelor or master degree program you are interested in pursuing, i.e. Marketing.  
 \_\_\_ AA in General Studies  
 \_\_\_ AAS in Business  
 \_\_\_ AAS in Criminal Justice Administration  
 \_\_\_ AAS in Fire Science  
 \_\_\_ AAS in Occupational Safety & Health  
 \_\_\_ BS in \_\_\_\_\_  
 \_\_\_ BSBA General  
 \_\_\_ BSBA Concentration \_\_\_\_\_  
 \_\_\_ MBA General  
 \_\_\_ MBA Concentration \_\_\_\_\_  
 \_\_\_ MS in \_\_\_\_\_  
 \_\_\_ MS in Occupational Safety & Health  
 \_\_\_ MS Occupational Safety and Health/  
 Environmental Management  
 \_\_\_ Doctorate of Business Administration (DBA)  
 Please indicate below the reason you have selected this degree program and how it relates to your professional goals.  
 \_\_\_\_\_  
 \_\_\_\_\_  
**Indicate Status:**  
 First-Time Degree  Certificate-Seeking Student  
 Transfer Student  Returning Student  
 Non-Degree Seeking/Transient Student

Previous Education

Prospective students choosing an undergraduate degree (Associate or Bachelor) transferring less than 12 credit hours must submit a high school transcript and all other college transcripts. Prospective students transferring 12 credit hours or more must submit all college transcripts. College transcript with degrees must show a conferred date.

Prospective students choosing Graduate program (Master degree) must submit a Bachelor transcript with a conferred degree.

The Doctor in Business Administration (DBA) must submit a conferred Bachelor degree, conferred Masters degree and a resume with two years of professional experience after the Bachelor degree was obtained.

CSU reserves the right to request a high school transcript. Please contact an admissions representative at ext 6521 with questions.

High School \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Year Graduated \_\_\_\_\_  
 GED *If you are not a high school graduate, you must have earned a GED.* City \_\_\_\_\_ State \_\_\_\_\_  
 Date Received GED: \_\_\_\_/\_\_\_\_/\_\_\_\_

COLLEGE EDUCATION

College/University Name	Date Graduated	Degree Earned	Concentration	Credits Earned

Check all that apply.

- I am a military Servicemember.  
Branch \_\_\_\_\_
- I am active military and would like to receive information on using Tuition Assistance or DANTES benefits.
- I am a veteran and would like to receive information on using VA benefits.
- I am a veteran and will not be using my VA benefits.
- I have previously used my VA benefits.
- I am planning to use Federal Financial Aid.
- I've already submitted my FAFSA with the CSU school code of 041215.
- I am a spouse or dependent of a veteran.
- I am a spouse of an active duty military member.

A student may send copies of transcripts or documents during the initial admission stages and enroll as a Conditional Student (not eligible for Title IV). The student must provide official transcripts prior to completing 12 undergraduate/ 7 graduate credit hours or future enrollments will be delayed. Students who are interested in Title IV funding must submit all official transcripts from previously attended institutions at the time of admission. In the space below, please indicate which schools will be providing us official transcripts.

University/ College Name      Your name as it will appear on transcript

CSU uses the guidelines established by ACE (American Council on Education) to determine if certain professional licenses, certificates, training programs, and military training warrant the awarding of academic credit. Submit all professional licenses and/or certifications that have listed the number of CEU's awarded and/or classroom contact hours.

Name of Certificate, License, or Training Program	Documentation Date Completed	Attached (Yes/No)
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*Please list additional Professional Licenses, Certifications, and Training Programs on a separate paper.*

I certify that to the best of my knowledge the information provided in this application is accurate and complete. I understand that if this information or any other information upon which my admission is based is found to be inaccurate or incomplete, the school may rescind my degree. If I am approved for admission and decide to enroll at Columbia Southern University, I agree to abide by the rules and regulations of the University as contained in the University Catalog. I acknowledge that all forms, transcripts, and other required documents submitted to Columbia Southern University will become the property of the University and will not be forwarded to another institution or returned to me.

\_\_\_\_\_      \_\_\_\_\_  
 Applicant Signature      Date

**ADMISSIONS STATUS OPTION (Select One):**

- I wish to enroll in courses immediately after submitting my application.**  
*(Not eligible for Title IV)*

I understand that my Admission Status will be "Temporary" pending the completion of my transfer credit evaluation. While "Temporary," I may complete up to 12 undergraduate hours or 7 graduate hours and must accept responsibility for enrolling in courses required by my selected program and that I am certain will not be transferred to CSU. I understand that I must submit all official transcripts, and once received, they will be reviewed for quantitative and qualitative requirements of admission. Once I have met these requirements I will receive an Application Evaluation Report and my admission status will be changed. I have read the Admission Status Policy, CSU Admission Requirements, and the Transfer Credit Policy under the "Future Students" section of the website, and I understand admission may be denied should I not meet all requirements.

- I wish to wait on enrolling in courses until my Application Evaluation Report is completed** so that I will know what transfer credit CSU has accepted and what courses are required before I begin my degree program with CSU.

**Please forward your completed application, all necessary documents, and your application fee to:**

**CSU ADMISSIONS DEPARTMENT**  
 P.O. Box 3110 | 21982 University Lane | Orange Beach, AL 36561  
 FAX: 251.224.0540

**Application Fee:** \$0.00 domestic; \$0.00 foreign  
*(Application Fee is Non-Refundable)*

- Yes, I would like to take advantage of the Priority Evaluation Service (\$25 Fee)

**Method of Payment**

- VISA/MC       AMEX  
 DISCOVER       CHECK ENCLOSED

Card No. \_\_\_\_\_

Exp. Date \_\_\_\_\_

Name on Card \_\_\_\_\_