



# COLUMBIA SOUTHERN UNIVERSITY

www.ColumbiaSouthern.edu | Admissions@ColumbiaSouthern.edu

21982 University Lane | P.O. Box 3110 | Orange Beach, AL 36561 | Phone (800) 977-8449 | Fax (251) 224-0540

APPLICATION FOR ADMISSION

Applicant Information

Mr. Ms. Mrs. Dr.

Name (First) (Middle) (Last/Maiden)

Address

City State/Province Zip

Country E-Mail

Marital Status S.S. # Cell Phone

Telephone: Business Home Fax

Gender: Male Female Date of Birth:

Ethnic Affiliation (check one): White/Non-Hispanic Black/Non-Hispanic American Indian Asian/Pacific Islander Hispanic Other

Present Employer City State/Province

Zip Is your organization a Learning Partner? Yes No

Where did you learn about Columbia Southern University? Please include details in the space provided.

- Internet Search Magazine Ad Flyer/Poster E-mail Direct Mail Education Officer Conference Referral Other

Examples: name search engine used (such as google, msn or other); name magazine or other print source; name internet source, learning partner ...

Degree Program

Select the program in which you wish to apply. Please list the bachelor or master degree program you are interested in pursuing, i.e. Marketing.

- AA in General Studies AAS in Business AAS in Criminal Justice Administration AAS in Fire Science AAS in Occupational Safety & Health BS in BSBA General BSBA Concentration MS in MBA General MBA Concentration MS in Occupational Safety & Health MS Occupational Safety and Health/ Environmental Management Doctorate of Business Administration (DBA)

Please indicate below the reason you have selected this degree program and how it relates to your professional goals.

Indicate Status:

- First-Time Degree Certificate-Seeking Student Transfer Student Returning Student Non-Degree Seeking/Transient Student

Previous Education

Prospective students choosing an undergraduate degree (Associate or Bachelor) must submit a high school transcript and all other college transcripts. College transcripts with degrees must show a conferred date.

Prospective students choosing Graduate program (Master degree) must submit a Bachelor transcript with a conferred degree.

The Doctor in Business Administration (DBA) must submit a conferred Bachelor degree, conferred Masters degree and a resume with two years of professional experience after the Bachelor degree was obtained.

Additionally, CSU reserves the right to request a high school transcript.

Please contact an admissions representative with any questions you may have at ext 6521.

Name of High School Year Graduated

If you are not a high school graduate, you must have earned a GED. Date Received:

COLLEGE EDUCATION

College/University Name Date Graduated Degree Earned Concentration Credits Earned

Table with 5 columns: College/University Name, Date Graduated, Degree Earned, Concentration, Credits Earned

Check all that apply.

- I am a military Servicemember. Branch I am a veteran and will not be using my VA benefits. I have previously used my VA benefits. I am planning to use Federal Financial Aid. I've already submitted my FAFSA with the CSU school code of 041215. I am a spouse or dependent of a veteran. I am a spouse of an active duty military member.

**Academic Transcript**

A student may send copies of transcripts or documents during the initial admission stages and enroll as a Conditional Student (not eligible for Title IV). The student must provide official transcripts prior to completing 12 undergraduate/ 7 graduate credit hours or future enrollments will be delayed. Students who are interested in Title IV funding must submit all official transcripts from previously attended institutions at the time of admission. In the space below, please indicate which schools will be providing us official transcripts.

University/ College Name      Your name as it will appear on transcript


**Professional Licenses, Certifications, and Training**

CSU uses the guidelines established by ACE (American Council on Education) to determine if certain professional licenses, certificates, training programs, and military training warrant the awarding of academic credit. Submit all professional licenses and/or certifications that have listed the number of CEU's awarded and/or classroom contact hours.

Name of Certificate, License, or Training Program	Documentation Date Completed	Attached (Yes/No)
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*Please list additional Professional Licenses, Certifications, and Training Programs on a separate paper.*

I certify that to the best of my knowledge the information provided in this application is accurate and complete. I understand that if this information or any other information upon which my admission is based is found to be inaccurate or incomplete, the school may rescind my degree. If I am approved for admission and decide to enroll at Columbia Southern University, I agree to abide by the rules and regulations of the University as contained in the University Catalog. I acknowledge that all forms, transcripts, and other required documents submitted to Columbia Southern University will become the property of the University and will not be forwarded to another institution or returned to me.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Application Submission**

**ADMISSIONS STATUS OPTION (Select One):**

**I wish to enroll in courses immediately after submitting my application.**

*(Not eligible for Title IV)*

I understand my Admission Status will be "Temporary" pending the completion of my transfer credit evaluation. I further understand while on "Temporary" status, I am responsible for only enrolling in courses that I will not be transferring to CSU and that meet the requirements of my selected program. Once all transcripts are received and evaluated, an Application Evaluation Report will be issued and my status changed to "Conditional." After all official transcripts have been received, my status will change to "Accepted." I will not be allowed to complete more than 12 semester hours undergraduate or 7 semester hours graduate until my Admission Status is "Accepted." I have read the Admission Status Policy, CSU Admission Requirements, Transfer Credit Policy under the "Future Student" section of the website, and I meet the requirements for the program in which I am enrolling.

**I wish to wait on enrolling in courses until my Application Evaluation Report is completed** so that I will know what transfer credit CSU has accepted and what courses are required before I begin my degree program with CSU.

**Please forward your completed application, all necessary documents, and your application fee to:**

**CSU ADMISSIONS DEPARTMENT**  
P.O. Box 3110 | 21982 University Lane | Orange Beach, AL 36561  
FAX: 251.224.0540

**Application Fee:** \$0.00 domestic; \$0.00 foreign  
*(Application Fee is Non-Refundable)*

Yes, I would like to take advantage of the Priority Evaluation Service (\$25 Fee)

**Method of Payment**

- VISA/MC       AMEX
- DISCOVER       CHECK ENCLOSED

Card No. \_\_\_\_\_

Exp. Date \_\_\_\_\_

Name on Card \_\_\_\_\_